

Certification sheet for the following elective courses (please tick):

181670 Projects, Excursions, Tutorials 1 (1 ECTS)

181671 Projects, Excursions, Tutorials 2 (1 ECTS)

181672 Projects, Tutorials (1 ECTS)

181673 Projects, Tutorials 2 (1 ECTS)

.....
Last name, first name of student

.....
Matriculation-Nr.

.....
Semester

has completed one of the following achievements to be credited :

a) Project

Title of project: time hours:

b) Excursion

Title of excursion: duration days:

c) Tutorial

Title of tutorial: time hours:

within the department:

and under the supervision of:

.....
Date

.....
Signature of Supervising Professor

Regulations:

1) The aforementioned elective courses are ungraded preliminary examinations (VS/L).

2) The work to be credited can be performed by the student beginning the 3rd semester in the main study period.

The performances are supervised by the professor who signs this certificate.

3) For the recognition of the work, the following study achievements are possible, always taking into account that the workload of 30 hours corresponds to one ECTS point:

a. Projects This includes preparation and/or participation in trade fairs, preparations and activities for Media Night or information days or carrying out individual research-oriented projects.

b. Excursions Participation in excursions can last several consecutive days, several single days, or several half day excursions.

For each excursion, this certificate is issued, and the certificates must sum up to six full days. For six full days of excursions the ECTS credit point is granted. A written excursion report must be submitted to the supervising professor.

c. Holding a tutorial The technical qualification for the ability to hold a tutorial is checked by the professor in charge. For the successful completion of a tutorial, 1 ECTS point is awarded if at least 6 tutorial dates of 4 hours each have been completed.

Time for preparation and wrap-up are included so that the 30 hours are reached. Tutorials are primarily department-specific training courses. However, maintenance work arranged by the supervising professor, such as major software installations in the department, can also be recognized.