

## Dates in the summer semester 2024

Notes: Deadlines printed in bold or marked with \* are cut-off deadlines. The Hochschule der Medien expressly reserves the right to make changes to deadlines in compliance with any existing legal requirements. The currently valid schedule is published and available for download under "Official Announcements" on the homepage of the University's intranet. This English version has been translated automatically and is for information purposes only. The German version is legally binding.

For information: Winter semester 01.09. to 28.02. or summer semester 01.03. to 31.08. (administrative semester)

In accordance with the amendments to the State University Act, the deadline for completing the basic studies has been extended for some of the students (detailed information in § 9 Para. 5 Study and Examination Regulations).

04.03. – 15.03.24	Block courses of summer semester 2024 - Please note announcements of the program directors
18.03.24	Start of regular lectures for new enrolments in the degree programs, please note planning in the timetable system.
19.03.24	First day of lectures: Start of regular lectures for all students.
<b>18.03.24*</b>	<b>Announcement of the transcript of records</b> by online query. In justified exceptional cases, the respective examination administration will issue the transcript of records by 22.03.24.
<b>18.03. – 22.03.24*</b>	<b>Special re-registration period for students</b> who had intended to graduate but did not do so due to non-attendance at examinations or failed examinations.
25.03. – 04.04.24	Possibility to inspect the assessment of examinations of the examination procedure of the winter semester 2023/2024 for details see § 28 Study and Examination Regulations (SPO).
<b>28.03.24*</b>	<b>Last date for submitting an internship contract for</b> the current semester.
<b>05.04.24*</b>	<b>Last date for submitting the documents for</b> the recognition of the completed internship semester.
<b>19.04.24*</b>	<b>End of the deadline for</b> <ul style="list-style-type: none"><li>- <b>Objections to the assessment of examinations whose inspection took place in the winter semester 2023/2024</b>; applications are to be submitted in writing with detailed reasons to the chairperson of the examination board of the relevant faculty.</li><li>- <b>Written registration of second repeat examinations in</b> the Examination Administration Office</li></ul>
<b>29.04. – 05.05.24*</b>	<b>Online registration of examinations and written registration of first repeat examinations</b> , which are taken as voluntary repeat examinations during the practical study semester. Bachelor students who are in an attendance semester are registered for first repeat examinations ex officio.
<b>08.05.24*</b>	<b>End of the deadline for</b> <ul style="list-style-type: none"><li>- <b>Complaining about and correcting</b> faulty examination registrations in the examination administration</li><li>- <b>Applications for the recognition of study and examination achievements of</b> newly enrolled students or achievements made during a semester abroad in the winter semester 2023/2024.</li><li>- the submission of <b>applications for disadvantage compensation in</b> accordance with § 32 Para. 2 SPO</li></ul>
21.05. – 24.05.24	No lectures (last lecture day 17.05.24; first lecture day 27.05.24)
27.05. – 09.06.24	Online evaluation of courses
<b>21.06.24*</b>	<b>End of the deadline for</b> <ul style="list-style-type: none"><li>- <b>Withdrawal from registered examinations and oral examinations</b> in accordance with § 17 Para. 1 SPO</li><li>- the <b>conversion of an examination performance registered for the first time into an additional module</b></li></ul>
<b>28.06.24*</b>	<b>End of the deadline for</b> <ul style="list-style-type: none"><li>- the <b>leave of absence in winter semester 2024/2025</b> (except for illness, maternity leave or care of a relative),</li><li>- the <b>application for postponement of the practical semester</b> for students who fulfil the requirements for the practical semester in winter semester 2024/2025 but have not been offered a place, for example. If no such application is submitted, the student will still be included in the practical semester with all consequences. Students who do not fulfil the requirements for entry into the practical study semester will be placed in an attendance semester ex officio for the winter semester 2024/2025.</li></ul>
05.07.24	End of the courses
08.07.24	Start of the examination procedure (about 3 weeks). In the event of illness, a medical certificate with sufficiently detailed reasons must be submitted to the Faculty Examination Committee without delay (date of receipt stamp) (§ 17 Para. 3 SPO).
01.08.24	End of the re-registration period for the winter semester 2024/2025
22.09. – 02.10.24	Block courses of the winter semester 2024/2025 - Please note the announcements of the program directors