

## APPLICATION FORM 2021 (Print Media Technologies)

### Students with no German Higher Education Entrance Qualification (Hochschulzugangsberechtigung)

- Please type or if using handwriting, write neatly using black ink and type script
- Mandatory fields (marked with \*) are required to be completed in order for the University to process your application documents
- Incomplete applications submitted without all the supporting documents might delay the decision process
- Should there be an omission of important information or should any documents be found to be fraudulent, the University reserves the right to reject or withdraw the application and/or offer made.

### REQUIRED SUPPORTING DOCUMENTS (MANDATORY)

Transcripts, certificates and other formal academic credentials not in English or German must be translated by a certified translator and included with the original document copy. The translation should carry an official stamp, a seal and/or an authorizing signature.

- Passport copy
- **Official transcripts** for all secondary and post-secondary studies, even if completed several years ago. If you're currently completing a college or a university course, please send a transcript showing your course enrollment and grades to date.
- If English is not your first language, please submit a current **official certificate demonstrating your English language skills**: B2 level / IELTS 6.0 overall (with 6.0 in reading and writing, 5.5 in listening and speaking) / TOEFL from 72 overall (with 18 in reading, 17 in writing, 17 in listening and 20 in speaking). We might also be able to consider other alternative qualifications.
- Evidence of your current **German Language level if you have some previous skills**. Please either upload an official document showing the current level OR complete the sample test and send us a screenshot of your end result.

The test can be found here (*please use the sample test which is free of charge!*).

[https://www.onset.de/en/language-placement-test-english-onset/sample-test/?no\\_cache=1&tx\\_faciletest\\_faciletest%5Baction%5D=show&tx\\_faciletest\\_faciletest%5Bcontroller%5D=VerifieNavigateur&cHash=b1f88e233fb35e0da158f9b4f957ab97](https://www.onset.de/en/language-placement-test-english-onset/sample-test/?no_cache=1&tx_faciletest_faciletest%5Baction%5D=show&tx_faciletest_faciletest%5Bcontroller%5D=VerifieNavigateur&cHash=b1f88e233fb35e0da158f9b4f957ab97)

- **A personal statement**: Please write about your skills, experience, and ambitions. You should provide reasons for choosing this course, information about any relevant previous experience, and your career plans.
- **Your CV** including any work experience you might have had.

### **APPLICANTS WITH AN EU HIGHER EDUCATION ENTRANCE QUALIFICATION:**

You will additionally later be asked to submit above supporting documents again via an online portal.

## APPLICANT DETAILS (\*MANDATORY)

Title* (Mr/Ms etc)	
Gender*	
Family Name* (as it appears on your passport)	
First Name* (as it appears on your passport)	
Date of Birth* (DD/MM/YY)	
Place of Birth*	
Country of Birth*	
Nationality*	
Home Address – Street Name*	
Home Address – House Nr (if applicable)	
Home Address – City*	
Home Address - Postcode (if applicable)	
Home Address – Country*	
Telephone Number* (please use the format +country code - area code - telephone number)	
Email Address*	
Country of Permanent Residence*	

## HIGH SCHOOL AND PREVIOUS ACADEMIC STUDIES

Please also add any university level studies you are currently taking or higher education studies you have taken without a completed degree.

Highschool details/ University course studied/ (for example High- school Diploma/ Baccalaureate/ Bachelor Studies in International Relations)	Start and Completion Dates	Name and Country of the Institution	Degree or Qualification awarded (for example International Baccalaureate/ Highschool Diploma/ BA in International Relations)

## CONTACT DETAILS FOR A REFERENCE

Please provide us with contact details of a person our Faculty can contact if they would wish to know more about your academic and/or professional background. This could be a former or current professor, teacher or employer.

Referee Name and Title (Mr/Ms etc)*	
Referee's Relationship to Applicant*	
Referee Professional Position*	
Referee Email Address*	
Referee Telephone Number (please use the format +country code - area code - telephone number)	

## SPECIAL NEEDS OR MEDICAL CONDITIONS

YES       NO

Should you choose "Yes", we will contact you later for more information.

## DECLARATION

I declare that the information supplied on this form is correct and complete. I have read the information about the tuition fees and other costs and am aware that I am responsible for any arrangements for accommodation, health insurance, and visa documents (where applicable).

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DATE

HANDWRITTEN OR ELECTRONIC SIGNATURE  
(no typed signatures will be valid)

## SUBMITTING YOUR APPLICATION

Please submit this form together with all the required supporting documents as **one combined pdf file** to [admissions@hdm-stuttgart.de](mailto:admissions@hdm-stuttgart.de) by 15 July 2021.

## OUR CONTACT DETAILS FOR ANY ENQUIRIES

International Admissions Team/HdM International Office

Email: [admissions@hdm-stuttgart.de](mailto:admissions@hdm-stuttgart.de) // Telephone: +49 711 8923 2035