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**APPLICATION FORM FOR OCTOBER 2020 ENTRY**

DEGREE PROGRAMME: PRINT MEDIA TECHNOLOGIES (Bachelor of Engineering)

APPLICATION INSTRUCTIONS

* Please write neatly using BLOCK CAPITALS in black in or typescript
* Mandatory fields (marked with \*) are required to be completed in order for the University to process your application documents
* Incomplete applications submitted without all the supporting documents might delay the decision process
* Should there be an omission of important information or should any documents be found to be fraudulent, the University reserves the right to reject or withdraw the application and/or offer made.

REQUIRED SUPPORTING DOCUMENTS

The following requirements apply to all applicants. Transcripts, certificates and other formal academic credentials not in English or German must also be translated by a certified translator and included with the original document copy. The translation should carry an official

stamp, a seal and/or an authorizing signature.

NON-GERMAN/EU/EEA NATIONALS:

Please submit this form together with

* + **Passport copy**
  + **Official transcripts** for all secondary and post-secondary studies, even if completed several years ago. If you‘re currently completing a college or a university course, please send a transcript showing your course enrollment and grades to date. All documents need to be official or authorized translations (we accept documents in English and German).
  + If English is not your first language, please submit a current **official certificate demonstrating your English language skills**: B2 level / IELTS 6.0 overall (with 6.0 in reading and writing, 5.5 in listening and speaking) / TOEFL iBT from 72 overall (with 18 in reading, 17 in writing, 17 in listening and 20 in speaking). We might also be able to consider other alternative qualifications.
  + Evidence of your current **German language level if you have some previous skills**. Please either upload an official document showing the current level OR complete the sample test and send us a screen shot of your end result.

**The test can be found here** (please use the sample test which is free of charge!)

[*https://www.onset.de/en/language-placement-test-english-onset/sample-test/?no\_cache=1&tx\_faciletest\_faciletest%5Baction%5D=show&tx\_faciletest\_faciletest%5Bcontroller%5D=VerifieNavigateur&cHash=b1f88e233fb35e0da158f9b4f957ab97*](https://www.onset.de/en/language-placement-test-english-onset/sample-test/?no_cache=1&tx_faciletest_faciletest%5Baction%5D=show&tx_faciletest_faciletest%5Bcontroller%5D=VerifieNavigateur&cHash=b1f88e233fb35e0da158f9b4f957ab97)

* + **A personal statement**: Please write about your skills, experience, and ambitions. You should provide reasons for choosing this course, information about any relevant previous experience, and your career plans.
  + **Your CV** including any work experience you might have had.

GERMAN/EU/EEA NATIONALS:

Please submit this form together with

* + **A copy of your national ID or passport**
  + **A personal statement**: Please write about your skills, experience, and ambitions. You

should provide reasons for choosing this course, information about any relevant previous

experience, and your career plans.

* + **Your CV** including any work experience you might have had.

You will later be asked to submit the rest of the above supporting documents via an online portal.

**1. APPLICANT DETAILS** (\*MANDATORY)

|  |  |
| --- | --- |
| Title\* (Mr. / Ms. etc.) |  |
| Gender\* |  |
| Family Name\*  (as it appears on your passport) |  |
| First Name\*  (as it appears on your passport) |  |
| Date of Birth\* (DD/MM/YY) |  |
| Place of Birth\* |  |
| Country of Birth\* |  |
| Nationality\* |  |
| Home Address – Street Name\* |  |
| Home Address – House Nr (if applicable) |  |
| Home Address – City\* |  |
| Home Address - Postcode (if applicable) |  |
| Home Address – Country\* |  |
| Telephone Number\*  (please use the format +country code - area code - telephone number) |  |
| Email Address\* |  |
| Country of Permanent Residence\* |  |
| Any Other Information |  |

# 2. HIGH SCHOOL AND PREVIOUS ACADEMIC STUDIES

|  |  |  |  |
| --- | --- | --- | --- |
| High school details/ | Start and Completion | Name and Country | Degree or |
| University course studied/  (for example High- | Dates | of the Institution | Qualification awarded (for  example International |
| school Diploma/ |  |  | Baccalaureate/ |
| Baccalaureate/ |  |  | Highschool Diploma/ |
| Bachelor Studies in |  |  | BA in International |
| International Relations) |  |  | Relations) |
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**3. SPECIAL NEEDS OR A MEDICAL CONDITION**

YES  NO

Should you choose “Yes”, we will contact you later for more information.

# 4. DECLARATION

I declare that the information supplied on this form is correct and complete.

DATE SIGNATURE

(Please use a handwritten signature. We also accept an electronic signature, but this should not be typed.)

PLEASE SUBMIT THIS FORM TOGETHER WITH ALL THE REQUIRED SUPPORTING DOCUMENTS

**AS ONE PDF DOCUMENT** TO [**admissions@hdm-stuttgart.de**](mailto:admissions@hdm-stuttgart.de)

WE DO NOT NEED ANY HARD COPIES AT THIS STAGE.